

Flash Fiction Revised Drafts Submission Instructions

Due Thursday, October 29th by 11:59pm

(Major and 3 Daily Grades)

WHERE and HOW To Submit

Submit to the *Flash Fiction Revised Drafts* assignment on www.turnitin.com. You will turn your original story (can download it from www.turnitin.com) AND your revised story. Please note, you MUST submit in Microsoft Word format.

WARNING: You CANNOT use the direct upload from Google Drive button to upload to www.turnitin.com because the comments won't show. You can create your document in Google Drive but you MUST **download it as a Word document** from Drive before submitting. If you are unsure of how to do this, see the screencast posted on the Recent Classroom Documents page entitled [Downloading Your Google Drive Document as an MS Word Document](#).

- **NOTE: NEVER, EVER use the Copy and Paste submission method. EVER. Always use the Upload Method.**
- **NOTE: Even if you have an Apple computer, you can download from drive as a Word doc and upload to www.turnitin.com. The file will upload fine, you just won't be able to open the file you downloaded.**

General Formatting

NOTE: You may deviate from this formatting only if you talk to the teacher in advance about how and why you want to deviate from the instructions because of the special nature of your story.

- You will be turning the original drafts followed by the revised draft with comments in MS Word or Google Docs (comments in Google Docs will download as Word comments when you download it as a Word doc). This means you will have 2 copies of your story in the document, the original submitted to www.turnitin.com and your revised copy of the story below it (**see formatting visual guide below**).
- All Drafts should be typed in **Times New Roman 12pt font** and **single-spaced**. If you are unsure of how to do this, please see the screencasts entitled [Single-Spacing Your Document in MS Word](#) or [Single-Spacing Your Document in Google Drive](#).
- Paragraphs should be indented by using the TAB key with **NO extra space between them**.
- Please review the [Major and 3 Daily Grade Rubrics](#) as well before submitting.

Specific Page Formatting Instructions (See visual guide at bottom)

- a. Type **your name in the upper left hand corner**.
- b. Copy and paste your original story as submitted to www.turnitin.com with the original title.

NOTE: You can download your original document from www.turnitin.com in the original format so that you can copy and paste it to the new document.
- c. Skip 4 spaces (hit the **ENTER** key 4 times)

- d. Skip a space and **type the title** of your first story centered with the word *Revised* in parentheses behind the title. The title should be **relevant to the story**.
- e. Copy and paste your revised story. Make Comments where you made significant changes using the following techniques discussed in class according to the instructions under each one. You may also comments on things you didn't revise but are unique about your story that you feel are important choices you made in its development.

NOTE: Significant changes are defined as changes that you consider to have had a meaningful impact on the reader's experience of your story. Start marking the most significant ones and continue marking until you are finished or adding more comments would make it unclear.

For each revision marked, explain your process in the comment. Address things like:

1. where the idea came from
2. the name of the technique if applicable
3. why you decided to make the change
4. areas of uncertainty
5. the impact the change is likely to have for readers

If you do not know how to make Comments in MS Word or Google Drive, please see the screencasts entitled [Making Comments in MS Word](#) or [Making Comments in Google Drive](#).

- f. Hit the *Enter* key three times at the end of your story.
- g. Type the following heading bolded and underlined: ***Peer Review Influence***
- h. Hit the *Enter* key once.
- i. Type no more than **400 words explaining how the feedback you received in peer review affected your final story**. As with everything we have done this year, support your conclusions with specifics. **Be specific** about exactly **what suggestions you received from your peer review group, positive or constructive**, and **what you decided to do about them when creating your final draft and WHY**. Quote examples and demonstrate the effectiveness or ineffectiveness of your peer review.

***** See Page Below for Visual*****

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